

AFOA CANADA
NOTICE OF ANNUAL MEETING OF
MEMBERS October 3, 2018

Notice is hereby given that the Annual Meeting of all members in good standing of the AFOA Canada will be held on Wednesday, October 3, 2018 from 4:30 p.m. to 5:45 p.m. (local time) in the meeting room 205 at the Shaw Centre, 55 Colonel By Drive, Ottawa, ON K1N 9J2.

1. To receive the Minutes of the Annual Meeting of Members, October 4, 2017;
2. To receive the Annual Report 2017-2018;
3. To receive the Audited Financial Statements of AFOA for the fiscal year ending March 31, 2018, and the report of the auditor thereon; (in Annual Report)
4. To appoint the auditor for the ensuing year;
5. To receive the report on the Directors appointments and elections for the ensuing year;
6. To hold Board elections; and
7. To transact such other business as may properly come before the meeting or any adjournment or adjournments thereof.

Below, please find attached a Proxy Form. If you will not be in attendance at the Annual Meeting, you may assign your voting privileges to another member in good standing, however it is not mandatory. Proxies should be returned to AFOA by **September 3, 2018**.

NOTICE OF PROXY

Proxies or notice of proxies held must be filed with the President of the AFOA Canada at the head office. Mailing address is 1066 Somerset Street West, Suite 301, Ottawa, Ontario, K1Y 4T3, or fax to (613) 722-3467 no later than **September 3, 2018** to which the proxy is to apply.

PROXY

I, _____, a voting member in good standing of the AFOA Canada, hereby give my proxy to: _____, a voting member in good standing of AFOA Canada; as my proxy to attend, act, and vote on my behalf at the Annual Meeting of members to be held on Wednesday, October 3, 2018 from 4:30 p.m. to 5:45 p.m. (local time) in meeting room 205 at the Shaw Centre, 55 Colonel By Drive, Ottawa, ON K1N 9J2.

OPTIONAL ONLY

Further, I wish to register the following limitations to the exercise of my proxy with respect to any agenda item(s) or amendments thereto (if any):

Name: _____ **Date:** _____

Signature: _____

It is the responsibility of the member to determine whether the person to whom they assign the proxy is able and agrees to act in the manner described above.