



**Subject to Change*

DAY ONE - MORNING – Exam Binder Review

Time	
8:30 am – 9:00 am	A. INTRODUCTION Participants will meet each other and receive their binders and an overview of what will be covered during the session.
9:00 am – 9:15 am	B. THINKING SKILLS This part of the session will waken up participants and sharpen their thinking skills with some brain warm-ups.
9:15 am – 9:30 am	C. STUDYING FOR THE EXAM Participants will review and discuss studying practices.
9:30 am – 10:15 am	D. ABOUT EXAMS Information will be shared on exam tips, practices for different learner types, dealing with stress, techniques, and approaches to different types of questions.
10:15 am – 10:30 am	MORNING BREAK – snacks provided
10:30 am – 11:15 am	E. ABOUT EXAMS TEST Participants will take a multiple choice exam to see how well they did on the About Exam part.
11:15 am to 11:45 am	F. EXAMINATION COVERAGE AND CONTENT Participants will review the competencies and related learning objectives and course material that will be covered in the exam and discuss key topics and issues.
11:45 am to 12:00 pm	H. QUESTIONS AND OFFSITE PREPARATION PLANS Questions about exam arrangements and offsite and pre-exam plans will be discussed. <i>Participants can focus on the technical aspect of writing the exam. Opportunity to ask questions and review material.</i>
12:00 pm – 1:00 pm	LUNCH – on your own



DAY ONE - AFTERNOON – Exam Binder Review Continued

1:00 pm to 2:15 pm	G. WRITING A PRACTICE EXAM AND FEEDBACK Participants will look at the practice exam and analyze solutions for Multiple Choice Questions.
2:15 pm to 2:30 pm	AFTERNOON BREAK – snacks provided
2:30 pm – 4:00 pm	Part A Participants will look at the two Topic Questions and the Case Questions from the sample exam. They will then review results and discuss responses.
4:00 pm – 4:30 pm	Questions

DAY TWO – Exam Binder Review – CAFM 4 and CAFM 14

Time

8:30 am – 10:15 am	Review of CAFM 4 – Strategy & Decisions
10:15 am – 10:30 am	MORNING BREAK – snacks provided
10:30 am – 12:00 pm	Review of CAFM 4 – Strategy & Decisions, and CAFM 14 – Aboriginal Human & Fiscal Issues
12:00 pm – 1:00 pm	LUNCH – on your own
1:00 pm to 2:15 pm	Review of CAFM 14 – Aboriginal Human & Fiscal Issues
2:15 pm to 2:30 pm	AFTERNOON BREAK – snacks provided
2:30 pm – 4:30 pm	CGA Lesson Summaries: <ul style="list-style-type: none">‣ FA1 – Financial Accounting Fundamentals‣ FA2 – Financial Accounting: Assets‣ FA3 – Financial Accounting: Liabilities & Equities



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DAY THREE – Exam Binder Review – CGA Lessons Review

Time

8:30 am – 10:15 am	CGA Lesson Summaries: <ul style="list-style-type: none">‣ FN1 – Corporate Finance Fundamentals‣ MA1 – Management Accounting Fundamentals
10:15 am – 10:30 am	MORNING BREAK – snacks provided
10:30 am – 12:00 pm	CGA Lesson Summaries: <ul style="list-style-type: none">‣ MS1 – Management Information Systems‣ QU1 – Business Quantitative Analysis
12:00 pm – 1:00 pm	LUNCH – on your own
1:00 pm to 2:30 pm	CGA Lesson Summaries: <ul style="list-style-type: none">‣ CM1 – Business Communications
2:30 pm to 3:00 pm	I. CLOSING COMMENTS AND SPECIAL REQUESTS Special requests for direction and preparation will be available.