AFOA Canada Fall 2019
Online Course Registration Form

CONTACT INFORMATION

Name: .......................................................................................................................... 
Position: .......................................................................................................................... 
Company: ......................................................................................................................... 
Mailing Address: ............................................................................................................... 

Phone: ( ) Fax: ( ) 
E-mail: .......................................................................................................................... 

Course Fees* Member ID # 

Members ................. ☐ $575 ☐ $550 
Non-Member .......... ☐ $695 ☐ $650 

*Note: Prices are per course and are applicable to GST/HST

If your Indian band is GST/HST exempt and paying for your registration fee, please submit your band’s exemption certificate with your registration form. If not, then GST/HST applies. AFOA Canada HST/GST number 883195927RT001.

Payment must be received prior to semester start date: September 3, 2019

☐ By selecting this box, the above noted course participant is consenting to receiving updates and promotions regarding the Association by mail and electronically (emails and newsletters) from AFOA Canada. You may withdraw your consent at any time.

Your signature is required as authorization of registration. Please sign and date below:

___________________________________________________________________________
Signature Date

INDICATE METHOD OF PAYMENT

☐ Cheque payable to AFOA Canada Note: NSF cheques will be subject to a $37.50 fee

Credit Card (complete the following): ☐ VISA ☐ MasterCard ☐ AMEX 
Credit Card No.: [_____] [_____] [_____] [_____] Expiry: [____]/[____] 
mm yy
Name on Card: ___________________________ Charge Amount: $___________
Cardholder Signature: _________________________________________________

CANCELLATION/WITHDRAWAL POLICY

• Cancellations/Voluntary withdrawals should be sent in writing directly to AFOA Canada by Fax 613-722-3467 or email info@afoa.ca.
• Cancellations will be accepted without penalty until September 6, 2019.
• A $250 Voluntary Withdrawal fee (plus taxes) will apply for Voluntary Withdrawals received between September 7 and 13, 2019.
• No refund for withdrawals after September 13, 2019.
• AFOA Canada reserves the right to cancel a course due to unforeseen circumstances. And, if there are fewer than 5 course registrants, the course will not be offered. In both cases, refunds will be issued.

RETURN REGISTRATION BY:
• Fax to: (613) 722-3467
• Email to: info@afoa.ca or 
• Mail a copy with your payment to: 
AFOA Canada  
1066 Somerset Street West, Suite 301  
Ottawa, ON K1Y 4T3

Please contact AFOA Canada for any questions toll free at 1-866-722-2362.

February 28, 2019