

Job Posting

Director of Finance

Maskwacis Education School Commission (MESC) invites applications from energetic, experienced and innovative leaders for the position of Director of Finance with duties to commence on a mutually agreed upon date (preferably in November – December of 2017).

MESC is an education authority mandated to operate 11 schools across 4 distinct Cree Nations in central Alberta - Ermineskin Cree Nation, Louis Bull Tribe, Montana First Nation and Samson Cree Nation.

Reporting to the Superintendent of MESC, the Director of Finance will be responsible for the fiscal functions of the education authority. The Director of Finance will also be required to bring recommendations to the Superintendent on all financial items that require a Board decision. The successful candidate will have proven success in leading forward thinking, effective practices in business operations, financial reporting, budgeting, developing effective working relationships, and solving complex problems. The successful candidate will provide visionary leadership to, and be responsible for, all aspects of the finance department. The Director of Finance will ensure a culture of student-centered strategies to ensure efficient and cost-effective business operations. In addition, the Director of Finance will assist the Superintendent and the Board to ensure that all student benefit from their treaty right to a quality education.

Applicants will possess a Chartered Professional Accountant (CPA) designation or actively working toward it and have experience in school business administration, corporate, governmental and/or related administrative activities.

The ideal candidate will possess:

- demonstrated belief in the success of all students and an understanding of how the department can effectively support learning in schools;
- experience working with Aboriginal communities is an asset;
- knowledge of an Cree language and culture is an asset;
- outstanding interpersonal and communication skills, and the ability to nurture a positive culture and team oriented environment;
- a history and evidence of being a trusted leader guided by strong ethics;
- strong understanding of efficient and effective financial and budgetary practices including financial reporting under Public Sector Accounting Standards (PSAS);
- demonstrate understanding of mitigating financial risk through a strong control environment;
- ability to communicate complex financial information to a variety of audiences;
- foster a culture of continuous improvement to affect efficient and effective business operations;
- ability to establish and maintain positive professional working relationships with the Superintendent.

Salary will be commensurate with qualification and experience. We thank all candidates for their interest; however, only those who will be interviewed will be contacted.

How to apply

If you are interested please submit a resume to:

Brian Wildcat

Maskwacis Education Schools Commission

PO Box 58

Maskwacis, AB

T0C 1N0

- OR -

Email to brianwildcat@maskwacised.ca

Resumes must be received by Friday, November 20, 2017