

Indigenous Learning Centre

Bursary Program Guidelines

DEADLINE: Friday, June 22, 2018



INSTRUCTIONS

Read the Application Guidelines carefully **before** you complete the attached Application Form. If you have any questions, please contact us by telephone at 1-866-722-2362 or by email at pr@afoa.ca (Application Forms for the bursary program can also be downloaded from our website at www.afoa.ca/ilc)

BACKGROUND

Established in 2013, AFOA Canada's charity, *The Indigenous Learning Centre (ILC)*, was created to promote education in the area of finance, management and leadership for Aboriginal people in Canada. The ILC is pleased to offer Bursaries for Aboriginal students wishing to pursue a career in Finance and Management disciplines.

*The 2018 Professional Development Scholarship Program has received funding support from the NIB Trust Fund to address the impacts of the Indian Residential School System and is consistent with the NIB Trust Funds charitable objects.

APPLICATION DEADLINE: FRIDAY JUNE 23, 2018

Fully completed application packages must contain all current information. Application packages can be emailed to pr@afoa.ca or faxed to 613-722-3467, mailed, couriered or submitted in person.

NOTE: Applications that arrive after the deadline date will **NOT** be reviewed.

ELIGIBILITY CRITERIA

- Applicant must be a former residential school attendee or a descendant of a residential school attendee (First Nation or Metis) Attending post-secondary school as a full-time student (Proof of enrolment/acceptance)
- Academic Programs include: Business Administration; Business Management; Accounting Program; Commerce and/or finance related such as the AFOA Canada Certified Aboriginal Financial Management (CAFM) Program
- Completed Application Form and to include a Letter of Personal Introduction (see page 2 for requirements)
- Financial need will be a consideration

LETTER OF PERSONAL INTRODUCTION

A Letter of Personal Introduction addressed to the Review Committee (minimum of 750 words, maximum of 1,000 words) should include the following:

- Tell us about where you were born, where you grew up and about your family & community.
- State your reason for choosing your field of study.
- Tell us why you are passionate about this field of study and committed to completing this program.
- State your goals regarding your future career and employment.
- Demonstrate your contribution and ongoing involvement in the Indigenous community.
- Any special circumstances you feel the Review Committee should be aware of.

VERIFICATION OF SUPPORTING DOCUMENTS

All documents submitted to ILC must be verified before awarding bursaries to students:

- Copy of transcripts from present or most recent academic program.
- Confirmation of enrolment that applicant is registered in the academic year for which the applicant is applying for. The timeframe must coincide with the application.
- Verification of Current Tuition & Fees.
- Letter from Band/Post Secondary Education Office or Support Organization indicating the amount of support received or that funding is not available to the applicant.
- Complimentary membership will be given to students that receive bursaries that do not have a membership.

NOTIFICATION

A list of successful candidates will be posted on the ILC website within thirty (30) days of the application deadline. All applicants – successful or otherwise – will receive written notification of the Selection Review Committee's decision regarding their individual application within thirty (30) days of the application deadline.

BURSARY AWARDS AVAILABLE

Indigenous Learning Centre (ILC) will award ten (10) bursaries in the amount of \$2,000 each. All applicants will be advised to explore all other possible sources of revenue to complement any award received from ILC.

Students are eligible to be awarded more than one bursary, however not in the same school year. The bursaries allocated must be used for the program of study and the academic year 2018/2019.

SUBMITTING YOUR APPLICATION

- ✓ Keep a copy of your application package for your personal records.
- ✓ Applications MUST be received before the deadline date of **Friday, June 22, 2018** to be eligible for Selection Review Committee's consideration. Absolutely NO exceptions!
- ✓ Application packages can be emailed to pr@afoa.ca or faxed to 613-722-3467, mailed, couriered or submitted in person at:

Indigenous Learning Centre
c/o AFOA Canada
301-1066 Somerset Street West
Ottawa, ON K1Y 4T3