

## Spring 2019 Exam Preparation Session

**Venue—TBD**  
 Calgary, AB

**May 27, 28 & 29, 2019**

### What is the CAFM Exam Preparation Session

The *CAFM Exam Preparation Session* is a three day session which reviews areas covered in the CAFM Professional Exam and will go over practical exam writing applications geared to assist you in developing your own study strategy. Participants will be given a copy of a practice exam to assist them in the CAFM exam writing. AFOA Canada reserves the right to cancel due to limited enrolment.

When you register for the Exam Preparation Session or order the Exam Binder, the Exam Binder will be mailed to you upon receipt of payment.

### Why Should I Attend

**Plan...**how much time YOU should be spending to prepare for this exam.

**Learn...**the basics of exam writing, how to structure your study plan and what YOU need to master the CAFM exam.

**Practice...**what you have learned by writing a practice exam and learn practical exam applications from a certified CAFM instructor.

**Retain...**the knowledge that you have worked so hard to learn and be confident walking into your CAFM exam.

- Understand effective studying practices for exams.
- Learn tips on learner types, dealing with stress, techniques, multiple choice and approaches to a variety of different question types.
- Understand the competencies and curriculum the exam will cover, along with learning objectives, sources and content summaries.
- Get a feel for what the exam conditions may be like by writing a similar practice exam.
- Get feedback on how you did on the practice exam.
- Receive special coaching and direction on selected topics.

The CAFM exam is rigorous and requires substantive preparation to increase the chances of success.

**If you are unable to attend the Exam Preparation Session, you may order the Exam Preparation Binder separately, which includes course information on CAFM 4 & CAFM 14, as well the CPA Modules. See reverse to order!**

**REGISTER NOW!**

Prepare for the **June 27, 2019**  
 CAFM Professional Exam

### Registration Fees

\$1,100 for members and \$1,250 for non-members by April 26, 2019 Early Bird

\$1,250 for members and \$1,400 for non-members after April 30, 2019

Deadline to Register: May 10, 2019

[www.afoa.ca](http://www.afoa.ca)

### Accommodations:

TBD

### Information/Mailing Address:

Patricia Debassige

**AFOA Canada**

1066 Somerset St. West, Suite 301

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Email: [pdebassige@afoa.ca](mailto:pdebassige@afoa.ca)



## 2019 Exam Preparation Registration Form

### CONTACT INFORMATION

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

Mailing address  
\_\_\_\_\_  
\_\_\_\_\_

Work #: (        )

Home #: (        )

E-mail: \_\_\_\_\_

**Exam Preparation Session: May 27, 28 & 29, 2019**

*Calgary, AB, Venue TBD*

**Registration Fee:** \$1,250 for members and \$1,400 for non-members\* plus 5% AB GST, deadline to register May 10, 2019

**Early Bird Registration:** \$1,100 for members and \$1,250 for non-members\* plus 5% AB GST, register by April 26, 2019

*\*Registration includes Binder, morning & afternoon snack breaks and beverages*

**Preparation Session Binder ONLY: \$350 for members or \$400 for non-members plus 13% GST/HST (binder mailed upon receipt of payment)**

**Note: The session is being held in AB where HST applies. AFOA Canada HST/GST number 883195927RT001.**

**Your signature is required as authorization of registration. Please sign and date below:**

Signature

Date

### INDICATE METHOD OF PAYMENT

I am paying by:  Cheque enclosed (Payable to AFOA Canada) NSF cheques will be subject to a \$37.50 fee  
 Credit Card (complete the following):

**Please choose one of the following:**  VISA  MasterCard  American Express

Credit Card Number: \_\_\_\_\_ Expiry: \_\_\_\_ / \_\_\_\_ (mm/yy)

Cardholder Name: \_\_\_\_\_ Cardholder Signature: \_\_\_\_\_

Authorization Amount: \$ \_\_\_\_\_

**A cancellation fee of \$50 will apply for cancellations between April 26 and May 10, 2019 OR a cancellation fee of \$350-\$400 (depending on member status) will apply if the Exam binder has been sent. Substitutions are accepted at any time (binders must be transferred). No refunds will be available after the deadline date of May 10, 2019. AFOA Canada reserves the right to cancel the Preparation Session if registration targets are not reached, in which case, refunds will be issued.**

**Mail, email or fax this form & your payment to: AFOA Canada**

**1066 Somerset Street West, Suite 301**

**Ottawa, ON**

**K1Y 4T3**

**email: [pdebassige@afoa.ca](mailto:pdebassige@afoa.ca)**

**fax: (613) 722-3467**

*Please address all questions to Patricia Debassige, Manager,  
Education & Membership, 1-866-722-2362.*

*Updated: April 1, 2019*